

## PMS REDEMPTION REQUEST/SWITCH REQUEST

Date: DD/MM/YYYY

I / We hereby request you to close my/our account with you as per following details:

## PMS ACCOUNT DETAILS

PMS Account Code	
Sole/ First Holder	
Second Holder	
Third Holder	
Amount in figures:	
Amount in words:	

## REASON FOR REDEMPTION

Portfolio Performance <input type="checkbox"/>	Liquidity-Fund Requirement <input type="checkbox"/>	Market Volatility <input type="checkbox"/>
Service issue <input type="checkbox"/>	Others: _____	

## REDEMPTION DETAILS

Part Redemption <input type="checkbox"/>	Full Redemption <input type="checkbox"/>
Switch from Product From: _____ to: _____ (Product Name e.g. CCP/KCP/STP)	

## PAYOUT OPTION: (Not Applicable for Switch)

<b>A) STOCK TRANSFER:</b>			
NSDL <input type="checkbox"/>	CDSL <input type="checkbox"/>		
DP ID			
CLIENT ID			
(Note: Stock transfer option is not available for Part Redemption)			
<b>B) BANK TRANSFER</b>			
Client Name as per Bank		Account Number:	
Account Type:		IFSC Code:	
Bank Name:		Bank Branch & City	
(Note: Funds will be transferred after deducting all fees and statutory charges.)			

## FEE RECOVERY OPTION: Tick only if you have selected Stock Transfer in Payout Option or for Switch case

Recover by Selling Stocks <input type="checkbox"/>	Bank Transfer <input type="checkbox"/>
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Encl: - a) Personalized cancel cheque leaf attached. b) CMR Copy Stamped by DP &amp; attested by authorized Person of DP

**Note:** Full Redemption will be constituted as Closure of a PMS Account and closure of De mat account shall be mandatory

Name: <i>First Applicant</i>	Name: <i>Second Applicant</i>	Name: <i>Third Applicant</i>
(Signature)	(Signature)	(Signature)





Kotak Mahindra Bank Limited

FORM 34  
**APPLICATION FOR CLOSING AN ACCOUNT**  
**(For Beneficiary Account only)**

To,

**The Manager**

**Date:**

Kotak Mahindra Bank Ltd.  
Kotak Infiniti, 2nd Floor, Zone I, Building  
No 21, Infinity Park, Off Western Express  
Highway, General A K Vaidya Marg, Malad  
(E), Mumbai 400 097, India

**DP ID-**

**1. I / We hereby request you to close my/our account with you as per following details:**

Name of the holder(s)	
Sole/ First Holder	
Second Holder	
Third Holder	

**2. Reason/s for Closure of depository account-**

**3. Client ID** (of account to be closed)

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**4. Please tick the applicable option(s)**

<input type="checkbox"/> <b>Option A</b> [There are no balances / holdings in this account ]									
<input type="checkbox"/> <b>Option B</b> [Transfer the balances /holdings In this account as per details given]	<input type="checkbox"/> Transfer to my / our own account (Provide target account details and enclose Client Master Report of Target Account)	<b>Target Account Details</b>							
	<input type="checkbox"/> Transfer to any other account (Submit duly filled Delivery Instruction Slip signed by all holders)	<input type="checkbox"/> NSDL	DP ID						
		<input type="checkbox"/> CDSL	Client ID						
<input type="checkbox"/> <b>Option C</b> [Rematerialise / Reconvert (Submit duly filled Remat / Reconversion Request Form-for mutual fund units)]									



Kotak Mahindra Bank Limited

## 5. Signatures

Sole/ First Holder	
Second Holder	
Third Holder	

Acknowledgement									
We hereby acknowledge the receipt of your request for closing the following Account subject to verification:									
DP ID									
Client ID									
Name of Sole/First Holder									
Name of Second Holder									
Name of Third Holder									
Signature of the Authorised Signatory					Seal/Stamp of Participant				
Date									











\*\*\*RTGS / NEFT

Beneficiary A/c No.

Beneficiary Name

Beneficiary Bank Name

Beneficiary Branch Name

Beneficiary Bank IFSC CodeBeneficiary Bank A/c. Type

☐ I /We declare that above details are true and correct and the account is in my/our name.

Signature(s) (Guardian in case of Minor)

1st Account Holder

2nd Account Holder

3rd Account Holder

4th Account Holder

(For Non-Individual customers, signatures as per MOP required. For Individual customers, all the account holders need to sign.)

Please Note:

- For closure of Investment Account, investments will continue with AMC and customer can approach AMC directly for future services
- Phone Banking PIN, Net Banking PIN and Debit Cards issued to customers will be de-linked from the accounts closed above. In case the customer holds any other account in addition to the account being closed, he/she need not surrender/destroy the PINs, Debit Card as they will continue to be linked to any such accounts held by the customer as per original instructions

For Bank Use only

Branch use section

(For all applicants)

Yes

N.A.

Cheque book collected/destroyed

Debit card collected/destroyed

Locker surrendered

Attrition Control Form attached

Dated

Documents sent to RPC/CPC on

CPC / RPC use section

(For all applicants)

Yes

N.A.

OD Limit zeroised

Demat account closed

Memos checked and actioned

Account in TOD: 009 (To Zeroise Account) \*\*

\*\*If Yes, approval as per delegation matrix required

Signature Verified by (Sign & Emp. Code)

Input

Authorizer

Acknowledgement Slip

We acknowledge the receipt of Account Closure instruction from Mr. /Mrs. / Ms \_\_\_\_\_  
relating to customer relationship number \_\_\_\_\_ under service request number \_\_\_\_\_

Date: \_\_\_\_\_ Bank Official (Sign and stamp)  
For Kotak Mahindra Bank Ltd., \_\_\_\_\_

