

PMS REDEMPTION REQUEST/SWITCH REQUEST

PMS Account details:

Name of Account holder(s): _____

PMS Code: _____ Product Name _____

Redemption details:

Part Redemption Full Redemption Switch to _____ (Product Name eg. CCP/KCP/STP)

Reason for Redemption:	
Amount in figures:	
Amount in words:	

Payout Option: (Not applicable for Switch)

A) STOCK TRANSFER:

NSDL CDSL

DP ID	
CLIENT ID	

(Note: Stock transfer option is not available for Part Redemption)

B) BANK TRANSFER:

Client Name as per Bank		Account Number:	
Account Type:		IFSC Code:	
Bank Name:		Bank Branch & Address	

(Note: Funds will be transferred after deducting all fees and statutory charges.)

Fee Recovery Option: Tick only if you have selected Stock Transfer in Payout Option.

Recover by Selling Stocks Bank Transfer

Would you like to Close Demat / Bank / Trading account?

Yes No

Name & Signature(s)

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(First Account Holder)

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(Second Account Holder)

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(Third Account Holder)

Date:

Place:

Encl: - a) Personalized cancel cheque leaf attached.

b) CMR Copy Stamped by DP & attested by authorized Person of DP

ANNEXURE Q
APPLICATION FOR CLOSING AN ACCOUNT
 (For Beneficiary Account only – Individual/Non Individual)

To,
 Kotak Mahindra Bank Limited
 Kotak Infinity, 6th Floor, Bldg No 21, Infinity Park,
 Off Western Express Highway, Dindoshi, Malad (East)
 Mumbai 400 097

DP ID: IN303173

 Date

D	D	M	M	Y	Y	Y	Y
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1. I / We hereby request you to close my/our account with you as per following details:
Name of the holder(s)

Sole/ First Holder	
Second Holder	
Third Holder	

2. Reason/s for Closure of depository account: _____

3. Client ID (of account to be closed)

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4. Please tick the applicable option(s)

- Option A** [There are no balances / holdings in this account]
- Option B** [Transfer the balances / holdings in this account as per details given]
- Transfer to my / our own account *(Provide target account details and enclose Client Master Report of Target Account with NSDL/CDSL logo)*
- Transfer to any other account *(Submit duly filled Delivery Instruction Slip signed by all holders)*

Target Account Details

<input type="checkbox"/> NSDL - DP ID		Client ID	
<input type="checkbox"/> CDSL - Client ID		(16-digit Demat account number needs to be mentioned)	

 Option C [Rematerialise / Reconvert *(Submit duly filled Remat / Reconversion Request Form-for mutual fund units)*]

5. Signature (stamp of the organisation)

 Sole / First Holder

 Second Holder

 Third Holder

- Instructions :** 1) In case of joint holdings , all holders must sign the application.
 2) Please strike off as N.A whatever is not applicable.

Acknowledgement

We hereby acknowledge the receipt of the your request for closing the following Account subject to verification:

DP ID _____ Client ID _____

Name of Sole / First Holder _____

Name of Second Holder _____

Name of Third Holder _____

Signature of the Authorised Signatory _____

Date _____

Seal/ Stamp of Participant _____

